Cymdeithas Gwenynwyr De Clwyd
South Clwyd Beekeepers' Association
(SCBKA)
Reg. Charity No. 509872

Privacy Notice

What personal data does SCBKA collect?
The data we routinely collect includes members' names, addresses, email addresses. We collect this data directly from our members when they join the Association.

For some of our members we may have additional information such as committee memberships, dates of birth, DBS checks done with the member's knowledge and permission.

What is this personal data used for?
We use members' data for the administration of your membership; the communication of information, and the organisation of events.

Who is your data shared with?
Your membership data is shared with: -

- The Welsh Beekeepers Association (WBKA) and their publishers so you may receive the Welsh Beekeeper and guidance booklets.
- BDI for the purpose of arranging bee disease insurance cover.
- C Wynne Jones, Pentrecelyn, Ruthin LL15 2SR as evidence of your eligibility for members discount.
- Patchwork, Llys Parcwr, Ruthin LL15 1NJ as evidence of your eligibility for members discount.

We may also provide your information to the National Bee Unit if requested to do so (though registration of your details on BeeBase – which is encouraged – remains the responsibility of individual members).

Where does this data come from?
Data for most of our members comes from them when they join SCBKA or when they provide updated information, or when enrolling for SCBKA run courses or events.

How is your data stored?
This information is mainly stored in digital form on computers and, in relation to memberships/renewals not made on line, in the form of written documents held by the SCBKA Membership Secretary, Treasurer, Secretary, and other SCBKA Officers

as required for specific purposes such as programme communications, education & training events.

We also use Nifty Entries – a third party membership service - as a data processor for membership application purposes. Any information stored remotely is stored in the EU in compliance with the GDPR.

Who is responsible for ensuring compliance with the relevant laws and regulations?
Under the GDPR (General Data Protection Regulation) we are not required to have a Data Protection Officer but the person responsible for ensuring SCBKA discharges its obligations under the GDPR is the membership secretary

Who has access to your data?
As already stated, specific members of the committee of SCBKA have access to members' data for them to carry out their legitimate tasks for the organisation.

MailChimp is used to facilitate communication with members by email and through newsletters and other notices.

What is the legal basis for collecting this data?
SCBKA collects personal data necessary for the purposes of its *legitimate interests* as a membership organisation representing Bees and Beekeepers.

For some data, such as that relating to financial matters, the basis for its collection and retention is to comply with our legal obligations.

How you can check what data we have about you?
If you want to see the basic membership data we hold about you, you should contact the membership secretary

Does SCBKA collect any "special" data?
The GDPR refers to sensitive personal data as "special categories of personal data". We do not record any such special data.

How can you ask for data to be removed, limited or corrected?
Please contact the membership secretary

How long we keep your data for, and why?
We normally keep members' data after they resign or their membership lapses in case they later wish to re-join for a period of 1 year. However, we will delete any former member's contact details entirely on request.

Other data, such as that relating to accounting matters, is kept for the legally required period.

What happens if a member dies?
We normally keep members' information after they die but won't retain this beyond the period which applies for lapsed members. If requested by their next-of-kin to delete it, we will do so on the same basis as when requested to remove data by a former member.